



# 9<sup>th</sup> Grade Transcript Request Form

## Examination High School Application

Attention School Administration,

I am applying for my student to attend one or more of the Detroit Public Schools Community District examination high schools listed below. Please help me to complete the application by providing the documents outlined below by **Wednesday, November 12, 2025**.

### Documents Requested

- A transcript that clearly shows my student's Cumulative Grade Point Average (GPA) and all courses taken. *Preferred*
- or
- Year-end report cards from the two (2) most recent consecutive school years: 2023-24 and 2024-25 (6<sup>th</sup> and 7<sup>th</sup> grade). These should show all grades earned for the year.

*Documents must clearly show the student's name, grade level, school name and address, and all courses taken.*

### Student Information

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Phone: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide either a hard copy that can be scanned or send an electronic copy to the Parent/ Guardian email address provided above.

### About the Application

Each applicant's GPA is assigned a point value worth up to 35 percent of the total application score. Other components include: High School Placement Test, Student Essay and Student References. Students who do not submit a Cumulative GPA will have an approximate one calculated for them using core academic subjects. For more information about the application requirements, visit [detroitk12.org/ehs](https://detroitk12.org/ehs).

### DPSCD Exam High Schools

Cass Technical High School

Southeastern High School

Martin Luther King Jr. Senior High School

The School at Marygrove

Renaissance High School

Detroit Public Schools Community District – Enrollment Division

Call: (313) 873-6345 Email: [exam.schools@detroitk12.org](mailto:exam.schools@detroitk12.org) Visit: [detroitk12.org/ehs](https://detroitk12.org/ehs)